

**THE MINUTES OF THE REGULAR MEETING OF THE
HOLTVILLE CITY COUNCIL
November 12, 2013**

The regular meeting of the Holtville City Council was held on Tuesday, November 12, 2013 at 5:30 p.m. in the Civic Center. Council Members present were Mike Goodsell, Richard Layton, Jim Predmore and Ginger Ward. David Bradshaw was absent. Staff members present were Alex Meyerhoff, Nick Wells, Manuel DeLeon and Glyn Snyder. City Treasurer Pete Mellinger and City Planner Justina Arce were also present. Martin Gonzalez represented Steve Walker in his absence.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Goodsell called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Goodsell called the meeting to order at 6:00

INVOCATION:

The invocation was led by Mr. Goodsell.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mr. Predmore.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on November 8, 2013.

EXECUTIVE SESSION ANNOUNCEMENTS:

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

City Manager Evaluation

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

(Government Code Section 54956.9(b))

Claim of Genaro Rodriguez

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:

(Government Code Section 54956.9(a))

City of Holtville vs. Black Dog Farms

No reportable action taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.9)

Property: APN 045-631-010-000 (SEC Fern Avenue and Fourth Street)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Terms and Lease of Operation

No reportable action taken.

Property: APN 045-330-034-000 (640 E. 3rd Street, Space 5)
Agency Negotiators: City Manager and City Attorney
Under Negotiation: Price and Terms of Payment
No reportable action taken.

Property: Mobile Home
Site Address: 1313 E. 7th Street Space 60, Spanish Trails Park
Under Negotiation: CDBG Loan Status/Property Abandonment
No reportable action taken.

Property: APN 045-100-052, 045-204-015, 045-204-016, 045-243-004, 045-244-001, 045-261-039, 045-281-004, 045-292-016, 045-293-006, 045-293-007, 045-294-004, 045-330-060
Agency Negotiators: City Manager and City Attorney
Under Negotiation: Price and Terms of Payment
No reportable action taken.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting Of October 14, 2013

2. Current Demands #32485 To #32570

A motion was made by Mr. Layton and seconded by Ms. Ward to approve Consent Agenda items 1 and 2. The motion carried 4/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

Mrs. Snyder gave an update on the Farmer's Market and Street Fair. The next Farmer's Market is scheduled for Thursday, November 21st and 47 vendors have signed up. There were 25 new business licenses issued to subcontractors for the Family Dollar Store.

Mr. DeLeon participated in the Disaster Drill held today.

Mr. Wells said he has been working on the 1st Quarter Budget Report and it will be presented at the next meeting.

Mr. Goodsell participated in the SCAG tour of the valley and joined them for dinner. He will be attending the Fire Ball this Friday and he served as a judge for the Cattle Call Parade.

Mr. Predmore reported the Royal Danish Air Force helicopter landed at Pine School. He also attended the American Legion Flag Retirement Ceremony at Finley School.

Mr. Meyerhoff attended the Flag Retirement Ceremony and said it was very impressive.

Ms. Arce reported IID granted the northern parcels to the City for the Wetlands Project. The City should consider whether the properties for the future trail should be easements or request grant deeds.

NEW BUSINESS:

3. Discussion/Related Action To Adopt RESOLUTION 13-52 Authorizing The Use Of Funds On Hand From The Sewer Fund For Upcoming Payment Due On The 2011 Subordinate Revenue Notes; And Taking Certain Other Related Actions – Nick Wells, Finance Manager

A motion was made by Mr. Layton and seconded by Mr. Predmore to adopt Resolution 13-52 authorizing the use of funds on hand from the Sewer Fund for upcoming payment due on the 2011 Subordinate Revenue Notes; and taking certain other related actions. The motion carried 4/0 in the form of a roll call vote. Mr. Bradshaw was absent.

4. Discussion/Related Action To Adopt RESOLUTION 13-54 Approving The Appropriation Of 2013-2014 Funds Allocated From The State Of California's Citizen Option For Public Safety ("COPS") Program To Provide For Front Line Police Services – Nick Wells, Finance Manager

A motion was made by Mr. Predmore and seconded by Mrs. Ward to adopt Resolution 13-54 approving the appropriation of 2013-2014 funds allocated from the State of California's Citizen Option for Public Safety ("COPS") Program to provide for front line police services. The motion carried 4/0 in the form of a roll call vote. Mr. Bradshaw was absent.

5. Discussion/Related Action To Adopt RESOLUTION 13-55 Offering A Right Of Way Easement To The Imperial Irrigation District Across Assessor's Parcel Number 045-500-021 For The purposes Of Canals, Telephone And Electrical Facilities At The Holtville Wastewater Treatment Plant – Jack Holt, City Engineer

This item was presented by Ms. Arce. A motion was made by Ms. Ward and seconded by Mr. Layton to adopt Resolution 13-55 offering a right of way easement to the Imperial Irrigation District across Assessor's Parcel Number 045-500-021 for the purposes of canals, telephone and electrical facilities. The motion carried 4/0 in the form of a roll call vote. Mr. Bradshaw was absent.

6. Discussion/Related Action To Adopt RESOLUTION 13-56 Offering A Right Of Way Easement To The Imperial Irrigation District Across Assessor's Parcel Number 045-500-021 For The Purposes Of Electrical Power Lines At The Holtville Wastewater Treatment Plant – Jack Holt, City Engineer

This item was presented by Ms. Arce. A motion was made by Mr. Predmore and seconded by Ms. Ward to adopt Resolution 13-56 offering a right of way easement to the Imperial Irrigation District across Assessor's Parcel Number 045-500-021 for the purposes of electrical power lines at the Holtville Wastewater Treatment Plant. The motion carried 4/0 in the form of a roll call vote. Mr. Bradshaw was absent.

INFORMATION ONLY:

7. Information Only Regarding Amended Facility Plan Approval Received From The Clean Water State Revolving Fund Program For The Holtville Wastewater Treatment Plant

Improvement Project – Justina Arce, City Planner

Information only; no action taken.

8. Information Only Regarding Wastewater Treatment Plant High Influent Flows – Frank Cornejo, Waterworks Supervisor

Mr. Cornejo reviewed the written report. Information only; no action taken.

9. Information Only Regarding Trickling Filter Distributor Centerwell Assembly Emergency Repairs – Frank Cornejo, Waterworks Supervisor

Mr. Cornejo reviewed the written report. Information only; no action taken.

10. City Manager Report – Alex Meyerhoff

- a. Finance Manager – Nick Wells**
- b. Public Works Supervisor – Alex Chavez**
- c. Water Works Supervisor – Frank Cornejo**
- d. Police Chief – Manuel DeLeon**
- e. Quarterly Planning Report – Justina Arce**
- f. Quarterly Grant Report – Justina Arce**

Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Police Chief. Ms. Arce also provided a quarterly planning report and a quarterly grant report.

Mr. Meyerhoff reported there was a School Board Candidate's Forum held in the Civic Center and he was the moderator. He attended the Farmers Market vendor meeting and a joint marketing meeting for Farmers Markets. He said the Chamber of Commerce will be hosting a series of workshops on Entrepreneur Training.

Mr. Wells said the auditors will be on site this week.

Ms. Arce reported the Bornt annexation was approved by LAFCO. The Alamo River Projects are up and moving. There will be a public hearing at the Planning Commission meeting next Monday to discuss the scope of work and cut back of some of the amenities. She said the 9th Street Project is progressing. The next segment of undergrounding the canal between Cedar and Palm will be the first of the year. Construction will start on 4th Street between Cedar and Walnut by summer.

Mr. Meyerhoff met with Baja Tire and Duggins Construction. He has asked Cal Trans to come look at their site. They are interested in having a driveway off 5th Street into their parking lot. He also reported there is an open position on LAFCO and if anyone is interested to please see him.

ADJOURNMENT:

There being no further business to come before Council, Mr. Goodsell adjourned the regular Council meeting at 7:00 p.m.

Mike Goodsell, Mayor

Glyn Snyder, City Clerk